Attendance Record Sheet

1) Fill in the names of your club's members
2) For every event, place the date and name of the event in row 6
3) If a member attended an event place a 1 in the cell that intersects both the member name and event.
4) For every event, place the # of service hours and distance from you meeting place to the event location in the corresponding rows in green below.

Members Names	Date - Event Name	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	July 1st - Event A	TOTAL EVENTS ATTENDED
Member 1																														0
Member 2																														0
Member 3																														0
Member 4																														0
Member 5																														0
Member 6																														0
Member 7																														0
Member 8																														0
Member 9																														0
Member 10																														0
Member 11																														0
Member 12																														0
Member 13																														0
Member 14																														0
Member 15																														0
Member 16																														0
Member 17																														0
Member 18																														0
Member 19																														0
Member 20																														0
Member 21																														0
Member 22																														0
Member 23																														0
Member 24																														0

Distance (miles)																															TOTAL DISTANCE TRAVELLED
# Members	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Service Hours																															
Total Service Hours	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0 TOTAL # OF SERVICE HOURS